



ANNUAL REPORT

2021 - 2022



AGM and Financial Reports For the Year Ended 30th June 2022

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Acknowledgements

Waiwaste wishes to thank the following organisations for their financial support over the 2021-22 financial year:

**Ministry of Social Development
Masterton District Council
Masterton Trust House Trust
Lotteries Grant
Community Organisation Grants Scheme
Foodstuffs
Countdown**

We thank the **New Zealand Food Network** for the food they transport into our region for distribution through Waiwaste,

And offer our thanks to the following businesses from whom we regularly collect food:

**Countdown
New World
PaknSave
Henergy
Breadcraft**

**Kowhai Café
Old Bakehouse
Village Bakery
Iberia Restaurant
Strada Café**

We wish to acknowledge our partnership agreements with:

**Carterton Baptist Church
Carterton Foodbank
Changeability
Community Kitchen
Connecting Communities
Eketahuna Health Centre
Featherston Foodbank
Lakeview Primary School
King Street Artworks
Martinborough Foodbank
Masterton Foodbank
Masterton Primary School
Masterton Community Church
Soulway Church**

**Pahiatua Help-n-Hand
Pasifika o Wairarapa
Rangitāne o Wairarapa
Resource Centre
Safer Communities Trust
Te Hauora Runanga o Wairarapa
The Ruth Project
UCOL
Women's Refuge
Wairarapa College
Yellow Brick Road
Red Cross
He Kahui Wairarapa
Emerge Trust**

To our numerous volunteers, without whom Waiwaste would not exist, thank you.

Many organisations and individuals continue with their contribution of support, energy and wisdom, and for this we are sincerely grateful.

Chair's Report 2022

In February next year it will be ten years since a small group of us met with a vision to set up a local food rescue group, which later that year we agreed to call WaiWaste. Over the weeks and months that followed, WaiWaste has grown from collecting from two or three cafés and a bakery for delivery to Foodbank for their food parcels, to establishing ourselves as a major hub in Masterton for rescued and donated food which is distributed to Food bank and nearly 30 Wairarapa organisations who support people and families experiencing food hardship.

Highlights for this year have been the purchase of a second larger electric van, maintaining a critical services throughout the Covid-19 lockdown period, and finishing the year by providing over 140 tonnes of food to community organisations.

As a Board we have taken time to develop a strategic plan, which has a focus area of championing the environment, food sharing, telling our story and organisational resilience. In line with our environmental objective, we completed a submission for the MDC Climate Change Action plan and how Waiwaste can positively contribute.

This will be my last report as Chair, and I am happy to say that WaiWaste is in good health. We have two very capable employees in Geoff and Lauren, who are supported by a great crew of volunteers. Christine Kernahan and Louise Lee will take over as joint Chair's and I will continue on as treasurer with Francis as secretary. Unfortunately, Bev Jack has needed to stand down and we are now in the position and look forward to adding some new members to our Board.

I wish to formally acknowledge and thank both present and past Board members for their commitment and support to Waiwaste and all the volunteers for their generous gift of time in collecting food, without whom Waiwaste would not have been able to accomplish what it has achieved.

Naku te rourou nau te rourou ka ora ai te iwi

With your basket and my basket, the people will live.

Jeremy Logan
Chair

Coordinator's Report 2022

It has been another significant year of growth for Waiwaste. We distributed 70% more food than last year thanks to our strong relationship with the New Zealand Food Network and new partnerships with Pak n Save Masterton and Moore Wilsons.

We also began rescuing surplus school lunches from where they are prepared at Apache Jacks to ensure this food was kept in the food system for the benefit of the community.

We provided over 140,000kgs of food to 29 community organisations across the Wairarapa and demand for food from us has easily matched the increase to our supply. With our new van we were able to start regular deliveries up to Eketahuna and Pahiatua and down to Martinborough. Our longstanding relationships with The Masterton Foodbank and The Community Kitchen remain stronger than ever and we were delighted to be able to support the launch of the new Community Garden behind St Matthews Church.

On the staffing front, we farewelled the invaluable Cassandra Griffith in early 2022 and welcomed our new Operations Coordinator, Laura Garland some months later. We also took the opportunity to review our food collection process and Laura is now the face of Waiwaste every day in the supermarkets alongside our amazing team of volunteers.

The year was very much shaped by the Omicron outbreak and associated lockdown. Waiwaste continued to operate throughout all alert levels and the incredible commitment and flexibility of our volunteers helped us deal with staff and volunteer absences due to Covid and to remain open without fail.

We partnered with the three Community Connectors for the Wairarapa who are responsible for supporting people in self-isolation and supplied them regularly with food for people stuck at home with empty cupboards.

We have enjoyed generous support from the Food Secure Communities Team at MSD as well as the Masterton District Council.

A huge thank you to all of our volunteers and food donors this year – we look forward to working with you in the coming year to keep feeding people, not landfills.

Geoff Roberts

Coordinator

Financial Report

Following the organisation's significant growth over the 2021 financial year, WaiWaste maintained stable financial position over the year ending June 2022, with the second instalment of the funding from MSD contributing the bulk of our income.

Other grants received this year included: Masterton District Council, and a grant from NZTA for the purchase of an electric van.

The growth in income and increased activity has meant we had a significant increase in operational and capital expenses.

To meet the increase in activities we increased the coordinator's hours as well as employed another staff member – so now are paying one full time equivalent.

The organisation continues to closely monitor cash flows and the Board receives regular financial updates.

We ended up the year in a healthy financial position, with a surplus of \$89,503 and a bank balance of \$154,561.

Thank you to all the organisations and individuals who allow WaiWaste to grow and succeed.

Liat Gush

Treasurer

WaiWaste Inc

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
30 June 2022

Legal Name of Entity:*	WaiWaste Incorporated
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Type of Entity and Legal Basis (if any):*	Incorporated Society and Registered Charity
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Registration Number:	CC56322
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Entity's Purpose or Mission: *	
The vision of the Society is: Zero food poverty. Zero food waste	
The purposes of the Society are:	
a. To reduce food waste and reduce food poverty by rescuing surplus edible food from food retailers and producers and distributing it to organisations who provide food for people facing hardship;	
b. To be the link between the food industry and those that support people in need.	
c. To undertake such other activities and enterprises to further the vision or purposes of the Society as the Committee members may decide	

Contact details

Physical Address:	15 Hope St, Masterton
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Postal Address:	PO Box 883, Masterton
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Phone/Fax:	020 492 4000
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Email/Website:	Enquiries@waiwaste.org.nz WWW.waiwaste.org.nz
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	WaiwasteFood Rescue
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WaiWaste Inc
Statement of Service Performance
"What did we do?", When did we do it?"
For the year ended
30 June 2022

Description of the Entity's Outcomes*:

Waiwaste is an incorporated society that rescues surplus edible food from food retailers and producers and distributing it to organisations who provide food for people facing hardship.
Our vision is to have zero food poverty and zero food waste in the Wairarapa.
We aim to be the link between the food industry and those that support people in need.
We undertake such other activities and enterprises to further the vision and purposes of the Society.

	Actual*	Actual*
Description and Quantification (to the extent practicable) of the Entity's Outputs:*	This Year	Last Year
Total kilograms of food distributed from food rescue activities	132,277	74,900
Number of meals distributed (from rescued and non-rescued food)	377,934	214,000
Carbon emissions prevented from food rescue activities	102,972	58,307
Number of food donor businesses	25	22
Number of local community groups supported	29	14
Number of volunteers engaged with the organisation	16	16

Additional Information:

As a food rescue organisation Waiwaste addresses food waste. We currently divert food from landfills, where it contributes to climate changes, into meals for those experiencing food poverty. In August 2020 Waiwaste received a grant (totalling \$315,000 over two years) to form a local food hub for the Wairarapa in order to increase level of food for people, families and whanau experiencing food insecurity due to the economic shocks caused by COVID-19, while contributing towards creating a food secure community. The funding was to be used to improve the organisation's infrastructure to allow Waiwaste to handle greater volumes of food, including non-rescued food distributed from national organisations through the NZ Food Network. The funding was used to fit-out a warehouse space on Hope St, Masterton, including the installation of a walk-in freezer and Chiller, shelving, and sorting tables. The increase in food rescue activities is due to the addition of Moore Wilsons PackNSave & New World supermarkets to rescue-food providers as well as an increase in volume of food provided by the NZ Food Network.


WaiWaste Inc
Statement of Financial Performance
 "How was it funded?" and "What did it cost?"
 For the year ended
 30 June 2022

	Note	Actual* This Year \$	Actual* Last Year \$
Revenue			
Grants and donations	1	29,330	31,435
MSD Grant for service provision		185,800	184,300
Other revenue		212	-
Grants received on behalf of branch	3	-	44,274
Total Revenue*		215,342	260,009
Expenses			
Volunteer and employee related costs*		73,187	51,001
Costs related to providing goods or services*		15,800	15,274
Grants and donations made*			-
Other expenses	2	36,852	19,025
Grants passed on to branch	3	-	44,274
Total Expenses*		125,839	129,574
Surplus/(Deficit) for the Year*		89,503	130,435

WaiWaste Inc
Statement of Financial Position
 "What the entity owns?" and "What the entity owes?"
 As at
 30 June 2022

	Note	Actual* This Year \$	Actual* Last Year \$
Assets			
Current Assets			
Bank accounts and cash*		154,561	107,152
Total Current Assets		154,561	107,152
Non-Current Assets	4		
Property, plant and equipment*		40,202	46,613
Investments*		-	-
Other non-current assets - van		71,774	19,320
Total Non-Current Assets		111,976	65,933
Total Assets*		266,537	173,085
Liabilities			
Current Liabilities			
Creditors and accrued expenses*		1,604	-
Employee costs payable*		-	-
Unused donations and grants with conditions*		-	-
Other current liabilities		4,576	2,220
Total Current Liabilities		6,180	2,220
Total Liabilities*		6,180	2,220
Total Assets less Total Liabilities (Net Assets)*		260,356	170,865
Accumulated Funds			
Capital contributed by owners or members*			
Accumulated surpluses or (deficits)*	5	250,356	170,865
Reserves*		10,000	-
Total Accumulated Funds*		260,356	170,865

This performance report has been approved by the Board, for and on behalf of WaiWaste:

Date 31/10/2022
 Signature 
 Name Jeremy Logan
 Position Chairperson

AuditPLUS⁺

WaiWaste Inc
Statement of Cash Flows
"How the entity has received and used cash"
For the year ended
30 June 2022

	Actual* This Year \$	Actual* Last Year \$
Cash Flows from Operating Activities*		
Cash was received from:		
Donations, fundraising and other similar receipts*	29,330	31,435
Fees, subscriptions and other receipts from members*	-	-
Receipts from providing goods or services*	186,012	182,570
Interest, dividends and other investment receipts*	-	-
Other revenue - grants received on behalf of branch	-	42,274
Net GST	3,607	1,020
Cash was applied to:		
Payments to suppliers and employees*	113,608	78,367
Donations or grants paid*	-	42,274
Net Cash Flows from Operating Activities*	105,341	136,658
Cash flows from Investing and Financing Activities*		
Cash was received from:		
Receipts from the sale of property, plant and equipment*	7,787	
Receipts from the sale of investments*		
Proceeds from loans borrowed from other parties*		
Capital contributed from owners or members*		
Cash was applied to:		
Payments to acquire property, plant and equipment*	65,719	48,666
Payments to purchase investments*		
Repayments of loans borrowed from other parties*		
Capital repaid to owners or members*		
Net Cash Flows from Investing and Financing Activities*	(57,932)	(48,666)
Net Increase / (Decrease) in Cash*	47,409	87,992
Opening Cash*	107,152	19,160
Closing Cash*	154,561	107,152
This is represented by:		
Bank Accounts and Cash*	154,561	107,152

2 November 2022

The Executive Committee
Waiwaste Incorporated
P O Box 883
Masterton 5840

Tena koutou katoa

Waiwaste Incorporated - Review Engagement Management Letter

We have completed the review of your Performance Report for the year ended 30 June 2022.

The primary aim of our review is to obtain limited assurance about whether the Performance Report as a whole is free from material misstatement, enabling a conclusion to be expressed on whether anything has come to our attention that causes us to believe the Performance Report is not prepared, in all material respects, in accordance with an applicable financial reporting framework, report on the Performance Report as a whole and communicate accordingly.

In performing our work we reviewed the key controls in place to ensure the effective operation of your accounting systems and internal controls as they relate to the preparation of the Performance Report. To ensure you receive maximum benefit from our review we provide feedback from our evaluation of your systems and highlight areas of possible weakness or where we believe improvements can be made. That is the major purpose of this letter.

Specific Matter

Even though we are conducting a review, we do require a Bank Audit Certificate (Confirmation) for following years. We ask that you please organise with your bank to provide this direct to:

Audit Plus Accounting Services Ltd
PO Box 51
Eketāhuna 4940, or
Email: Info@auditplus.nz

Adjustments

The adjustments consisted of the correction of an accounting error, and various disclosure errors.

Conclusion

These points are not necessarily exhaustive as they arose from our general Performance Report review rather than a specific systems audit. This letter is prepared solely for the use of the Executive Committee of Waiwaste Incorporated. It should not be provided to third parties without our prior written permission.

Thanks to Liat and Jeremy who assisted us in the completion of our review work.

Ngā mihi nui



Adrienne Dempsey
Audit Plus Accounting Services Ltd | Qualified Auditor